

Location: New Jersey Institute of Technology (NJIT), University Heights, Newark, New Jersey

Attendance: See Attached List

**Meeting Called to Order:** 6:30 pm

Item	Discussion	Decisions/Actions																
1	Dinner at New Jersey Institute of Technology.	Section members had an opportunity to interface with student members.																
2	Chairman, Austin Lin, made a presentations to the audience, populated largely with student ASQ members.	Presentation included a history of the section, an introduction the officers and chairs present at the meeting, the section's Purpose, the section's Principles and the Section website.																
3	Paul Ranke made a Quality presentation. He talked about Continuous Quality Improvement and the dos and don'ts for achieving success. Three cities were used to explore and exemplify these principles. Slides were shown to illustrate these recommendations.	Cities discussed: Kuala Lumpur, Hong Kong and Singapore.																
4	<p>Chief Proctor Report (submitted in a report from the Chief Proctor)</p> <p>There are 35 Candidates listed for the 3 December 2011 Exam:</p> <table><tr><td>CGB Six Sigma Green Belt .....</td><td>16</td></tr><tr><td>CPG Pharmaceutical GMP Professional.....</td><td>1</td></tr><tr><td>CQA Quality Auditor.....</td><td>9</td></tr><tr><td>CQE Quality Engineer.....</td><td>5</td></tr><tr><td>CQ I Quality Inspector .....</td><td>2</td></tr><tr><td>CQP Quality Process Analyst.....</td><td>1</td></tr><tr><td>CSQ Software Quality Engineer .....</td><td>1</td></tr><tr><td>Total .....</td><td>35</td></tr></table> <p>I asked Tim Lear if he is willing to assist. I placed a request for a room at Fordham Lincoln Center but have not heard from them as yet. This is one of the largest number of candidates with the Six Sigma Green Belt predominant.</p>	CGB Six Sigma Green Belt .....	16	CPG Pharmaceutical GMP Professional.....	1	CQA Quality Auditor.....	9	CQE Quality Engineer.....	5	CQ I Quality Inspector .....	2	CQP Quality Process Analyst.....	1	CSQ Software Quality Engineer .....	1	Total .....	35	
CGB Six Sigma Green Belt .....	16																	
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<p><b>5</b></p>	<p>Internet Liaison (WEB) (submitted in a report from the Internet Liaison Chair)</p> <p>The web site is up to date. The Internet Liaison task actually includes all operations related to the internet. Some activities such as Samir's Eventbrite site maintenance have been excellent and we are coordinating. To avoid confusion, I should be kept in the loop for any request involving the Internet.</p> <p>In keeping with good management practices, I would like to get one or two members to the committee who can draft internet pages. They should know HTML 5 and CSS as well the use of Adobe Dreamweaver 5. In order to allow students or others that may not have access to this program I recommend that we be authorized to purchase a copy on Dreamweaver CS5. The cost is approximately \$230. The purchase should be made once an assistant has been identified to get the latest version. I have been using my own copy and plan to continue in this way.</p>	<p><b>M. Tedaldi will update the Section's Organization Profile to make note of the needed volunteers and the Software Program.</b></p>
<p><b>6</b></p>	<p>Voice of the Customer (submitted in a report from the Voice of the Customer Chair)</p> <p>This position is underutilized. I have received no request for member surveys. Any committee that would like to know how our members feel about issues that affect us is invited to contact me with the questions that they would like to obtain. We have some powerful tools available. For example, we can survey the membership to find out the best time (day and hour) for meetings.</p>	

**Adjournment:** Meeting adjourned at 8:52 pm.

Next Meeting: 1/10/12, 6:30 pm to 8:00 pm at the Spanish Tavern, Newark, NJ

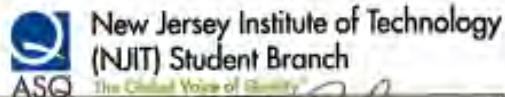
The Agenda for the Next Meeting:

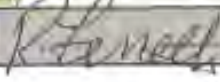


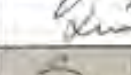

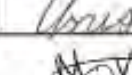
1. Officers Reports
2. Committee Chair Reports
3. New Business
4. Presentation on **Culture and Its Impact on Individual and Group Performance** by **William P. (Bud) Werner.**

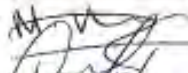



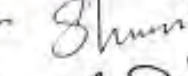
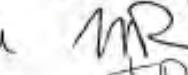
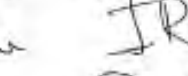

**ASQ Section 300: Nov 14, 2011 Monthly Meeting - Attendance**

#	Last Name	First Name	Email	Signature
1.	Sherman	David	David.Sherman@pepsico.com	
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